



## Notice of Meeting of the Parish Council

Members of Plaistow and Ifold Parish Council are summoned to attend the Full Council Meeting on **Wednesday 15<sup>th</sup> January 2025 at 19:30, Kelsey Hall, Ifold.** Members of the Press and Public are welcome to attend.

Dated: 10<sup>th</sup> January 2025

Yours faithfully

J Bromley

Clerk & RFO to the Council

## MEETING AGENDA

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: [www.plaistowandifold-pc.gov.uk](http://www.plaistowandifold-pc.gov.uk) | Alternatively, please contact the Clerk for hard copies or remote access: [clerk@plaistowandifold-pc.gov.uk](mailto:clerk@plaistowandifold-pc.gov.uk)

- | Number | Item   |
|--------|--|
| 1.     | <b>Apologies for absence</b><br>Recommendation: - To receive and accept apologies for absence.   |
| 2.     | <b>Disclosure of Interests</b><br><i>See Clerk's Report.</i><br><b>Recommendation:</b> - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the <a href="#">Localism Act 2011</a> Chapter 7 ss.26 – 37, in relation to matters on the agenda.  |
| 3.     | <b>Minutes</b><br><b>Recommendation:</b> - To approve the Minutes of the Parish Council meeting held on <a href="#">11th December 2024</a> and resolve to sign via Secured Signing in accordance with Standing Order 12(g).  |
| 4.     | <b>Public Forum</b><br><b>Recommendation:</b> - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's <a href="#">Standing Orders</a> 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 15<sup>th</sup> January 2025.</u> In accordance with <a href="#">Standing Orders</a> 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |

5. **To receive reports from [County](#) and [District Councillors](#)**

**Recommendation:** - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.

6. **Planning Matters**

See Clerk's Report

1. **Local Plan Examination. Recommendation:** - to note any update.
2. **Neighbourhood Plan. Recommendation:** - To note the updated Plan.
3. **Martin Grant Consultation on Planning Proposal for Land at Loxwood Place. Recommendation:** - To note any update regarding communications with Loxwood PC regarding this site.

7. **Financial Matters**

See Clerk's Report

1. Financial Reports for December 2024 to January 2025  
Includes income and expenditure between 16<sup>th</sup> December – 16<sup>th</sup> January 2025 (to be circulated separately) and [bank reconciliations to 31<sup>st</sup> December 2024](#).  
**Recommendation:** - To receive, review and note the financial reports and appoint signatories for the order for payments and authorising bank BACS payments.
2. Budget Against Expenditure at 31<sup>st</sup> December 2024  
**Recommendation:** To review the budget spreadsheet reviewed and approved by the Finance Committee.
3. VAT Third Quarter To 31<sup>st</sup> December 2024  
Recommendation: To note the submitted repayment, claim for £839.82.
4. Precept 25-26  
**Recommendations:** To note the recommendation and calculations from the Finance Committee for the precept 25-26.
5. Cricket Pavilion Electric Contract from 1<sup>st</sup> March 2025  
Recommendation: To change provider to Octopus Energy and authorise the two bank signatories to sign the direct debit form.
6. Clerk's Delegated Decisions -[Scheme of Delegation](#)  
**Recommendation:** To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -
  - Purchase of Ben Law Woodland Management – Chestnut Cleft posts £59.25.for dead hedge structure.

8. **Play Parks**  
See Clerks Report  
**1. Kelsey Hall Playpark:**  
**Recommendation:** - to receive an update on this project.  
**2. Lady Hope Playpark:**  
**Recommendation:** - to note the update on maintenance.
9. **Clerk's update & items for inclusion on a future agenda**  
See Clerk's Report Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -  
  1. Winter Newsletter:
  2. Tennis Courts:
  3. Biodiversity Working Group Dead Hedge Project:
  4. Winterton Hall CIO:
10. **Correspondence**  
See Clerk's Report  
  - None to highlight this month.
11. **Items for Church Newsletter.**
12. **Date of next meetings**  
Recommendation: - To note the dates of forthcoming meetings:  
  - Neighbourhood Plan Working Group 21<sup>st</sup> January 2025 Winterton Hall 7.30pm
  - Planning & Open Spaces Committee 28<sup>th</sup> January 2025 Kelsey Hall- 7.30pm
  - Planning & Open Spaces Committee 11<sup>th</sup> February 2025 Winterton Hall- 7.30pm
  - Full Council 12<sup>th</sup> February 2025 Winterton Hall- 7.30pm